

**FORMATO EUROPEO
PER IL CURRICULUM
VITAE**



INFORMAZIONI PERSONALI

Nome **GRILLI DANIELA**
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Nazionalità **italian**

Data di nascita **12/08/1959**

ESPERIENZA LAVORATIVA

- Date (da – a)
 - Nome e indirizzo del datore di lavoro
 - Tipo di azienda o settore
 - Tipo di impiego
 - Principali mansioni e responsabilità
1. Province of Perugia – Head of the Office for the management and statement of European Projects 1/1/2011 – 31/12/2012
Province of Perugia – Piazza Italia, 11 – 06121 Perugia (I)

Public Administration
Head clerk
Management and statement of European Projects
 1. Province of Perugia - Head of the *Management and statement of European Projects Office* 01.01.2011 – 31.12.2012
 2. Province of Perugia – *Head of the Partnerships and Special Project Office* 1/12/2009 – 31/12/2010
Management of national social projects
 3. INPDAP National Institute of Public Employees Retirement Administration – Via Caduti del Lavoro Perugia (I) 1/12/2008 – 30/11/2010
Survivors' pensions settlements
 4. Province of Perugia: *Head of the Interdisciplinary Projects Office* 1/1/2006 – 30/11/2008
Management of international social projects
 5. Province of Perugia: Head of the so called *Development of Project in the Field of European Community Office* 1/1/1996 – 31/12/2005
Management and statements of European/international Cooperation Projects
 6. Province of Perugia: end of 1988: winner of a state competitive examination for Administrative Assistant expert on foreign languages
 7. Province of Perugia 1/1/1989 – 31/12/1995 In charge of the administrative activity and p.r. of both the Department of Epistemology and Cognitive Sciences and the Department of Public Administration
 8. Morlunghi S.p.A. Company: Capocavallo – Perugia (I) Production of knitting machines

Position: in charge of the foreign selling dept (American and Japanese market) 1986-1987

9. Polyglot Soc. Coop Perugia (I) Cooperative in the field of translations and foreign languages courses

Position: in charge of the translations from English into Italian 1983 - 1986

ISTRUZIONE E FORMAZIONE

- Date (da – a)
- Nome e tipo di istituto di istruzione o formazione

(The most relevant and pertinent training experiences)

1. Province of Perugia: Corse “Direct Funding, Logical Framework and Budget” (March 2012, 8/9);
2. Province of Perugia: Course on “Intranet Content management” (September/October 2008)
3. Province of Perugia: Course on “The immigration in Umbria and the importance of cultural mediation” (September/October 2008)
4. ASGI (Association for Juridical Studies on Immigration): “Romania and Bulgaria in the EU. The juridical references for european citizens” (15/03/2007)
5. Province of Perugia: Local Government Project (June 2005)
6. Province of Perugia: “Local Government Project” (UE Training – March 2004)
7. Centre of Studies for Local Authorities in Rome: Course on “The Community Design: the building of a successful project” (May 2003)
8. Centre of Studies for Local Authorities in Rome: “The Statement of expenses in European projects financed by the Structural Funds” (June 2003)
9. URB AL Net 2: participation at the “II Seminario International de Turismo Rural Roteiros Turisticos e Patrimonio da Imigração Italiana” (1-9/3/2002)
10. province of Perugia: Managerial training course for managerial staff (48 hours, 1st semester 2002)
11. Polyglot Coop: an 80 English Course – advanced level (October 2001)
12. UE – LEADER II Course on “Development of the Local partnership/riqualification of the human resources (February 2000/May2001)
13. Degree certificate in Political Sciences (February 1985);
14. International House of London: First Certificate (April 1979)
15. Working experience in Harrods Department store in London (November 1978/March 1979)
16. Linguistic School-leaving certificate: July 1978

MADRELINGUA

ITALIAN

ALTRE LINGUA

- Capacità di lettura
- Capacità di scrittura
- Capacità di espressione orale

[English]

Excellent
VERY GOOD
VERY GOOD

[French]

Per ulteriori informazioni:
www.cedefop.eu.int/transparency
www.europa.eu.int/comm/education/index_it.html
www.eurescv-search.com

- Capacità di lettura
- Capacità di scrittura
- Capacità di espressione orale

Excellent
VERY GOOD
VERY GOOD

- Capacità di lettura
- Capacità di scrittura
- Capacità di espressione orale

[**Spanish**]
Excellent
INTERMEDIATE
intermediate

CAPACITÀ E COMPETENZE
TECNICHE
*Con computer,
attrezzature specifiche,
macchinari, ecc.*

[Descrivere tali competenze e indicare dove sono state acquisite.]
Good knowledge of the most relevant p.c. programmes: Word, Excel, Internet Applications, OS (Windows XP), Outlook Express

CAPACITÀ E COMPETENZE
ARTISTICHE
*Musica, scrittura, disegno
ecc.*

[Descrivere tali competenze e indicare dove sono state acquisite.]

PATENTE O PATENTI

ULTERIORI INFORMAZIONI

Publication: Province of Perugia/Province of Ancona: Touristic Guide called "Nei segreti dell'Appennino"
Teaching: University of Perugia: Pilot Project named "Apollo" (financed by FSE) teaching on the subject "European Community Structure and Organization" (December 2000)

ALLEGATI

[Se del caso, enumerare gli allegati al CV.]

Perugia, March, 2012